

**Policy and Procedures**

*Title:* Patient Requests Transport Outside of Ordinary Area

*Date issued / last revision:* September 1, 2002

*Date effective:* Immediately

## Patient Requests Transport Outside of Ordinary Area

*Statement:*

Cooperstown Medical Transport, Inc. (CMT) is outlining the responsibilities of field providers if placed in the given situation.

*Purpose:*

To ensure compliance of CMT with NYS DOH part 800.21.12.iv, and limit the liability of CMT

*Scope:*

This policy applies to all employees, full time, part time, interns and observers.

*Policy:*

1. A facility can include a hospital or other location where care is provided.
2. It is the policy of CMT to transport patients, whenever possible, to the facility of their choice for evaluation and treatment.
  - a. This may include a facility, which is more appropriate for the patient's current condition, than the nearest facility.
3. In the event that a patient requests transport to a facility, other than the closest Hospital and the patient's condition allows:
  - a. Determine if the receiving facility is able to care for the patient, except if a hospital.
  - b. Explain the risks to the patient of an increased transport time and/or transport to other than the closest appropriate hospital, if necessary.
  - c. Contact Medical Control, if needed.
  - d. If the patient still wishes transport to another facility, begin transport.
4. If at any time the patient deteriorates, then the patient will be transported to the closest hospital.
5. At no time will a patient be left on a scene if they request medical attention and/or transport.
6. Document all communications with the patient and Medical Control, if applicable, on a PCR.