

## Policy and Procedures

**35.1**

*Title:* Low Band Radio Use In Otsego County

*Date issued / last revision:* October 23, 2002

*Date effective:* Immediately

# Low Band Radio Use in Otsego County

### *Statement:*

It is the policy of Cooperstown Medical Transport, Inc. (CMT) to maintain and use Low Band Fire Radios in its response vehicles to facilitate response to calls for emergencies in Otsego County that are received through the Otsego County Dispatch Center.

### *Purpose:*

This policy will serve as a guideline for all CMT employees to follow as part of our role in the Otsego County EMS system. This policy will provide operational parameters and minimum expectations for all CMT EMS staff when we receive a call for an emergency response from Otsego County Fire Control.

### *Scope:*

This policy applies to all CMT personnel that will be utilizing Otsego County frequencies on Low Band Radios.

### *Policy:*

1. Any requests by Otsego 911 for emergency assistance will be made to CMT Communications by pager tones followed by phone contact using (607) 547-9714 or Otsego Co. Channel 1. Otsego County will provide the necessary information on the call type and location to the CMT dispatcher. The procedure to be followed is:
  - a. Upon receipt of the call from KNAQ889 the CMT dispatcher will determine the closest unit and provide Otsego Co. with the identifier number, current location and ETA of the responding unit.
  - b. The CMT dispatcher will then contact the CMT unit and dispatch them as requested.
  - c. The responding CMT unit will then contact KNAQ889 via Low Band Radio; advise them of the unit number and;
    - i. Unit # is enroute
    - ii. Unit # is on scene
    - iii. Unit # is clear of the scene and enroute to hospital (give name)
    - iv. Unit # out at the facility (give name)
2. The following restrictions apply to the use of Otsego County Low Band Radios:
  - a. CMT staff will not transmit via Otsego County channels 1 or 2 unless they are reporting an emergency or they have been requested by Otsego County Fire Control to respond to an emergency.
  - b. CMT staff will not use the Low Band frequency to give unit locations or offer assistance prior to being requested by Otsego County.
3. This policy is the result of a cooperative effort between the Otsego County Office of Emergency Services, the Otsego County Dispatch Center and Cooperstown Medical Transport for the provision of Emergency Medical Services in Otsego County when

## **35.2**

CMT has been requested. Any willful violation of this policy will result in disciplinary action.