

Policy and Procedures

Title: Low Band Radio Use In Delaware County

Date issued / last revision: September 1, 2002

Date effective: Immediately

Low Band Radio Use in Delaware County

Statement:

It is the policy of Cooperstown Medical Transport, Inc. (CMT) to maintain and use Low Band Fire Radios in its response vehicles for the purpose of facilitating response to calls for emergency assistance in Delaware County.

Purpose:

This policy will provide guidelines for all CMT employees to follow as part of our active role in the Mutual Aid Plan within the Delaware County EMS system. This policy will set forth some operational parameters and minimum expectations for all of our EMS staff upon receiving a Mutual Aid or Advanced Life Support request from Delaware County 911.

Scope:

This policy applies to all CMT employees, full time, part time, per diem and interns.

Policy:

1. Any requests by Delaware County 911 for emergency assistance will be made to the CMT Communications office by telephone. Delaware County 911 will provide all the necessary information on call type and location. The following procedure will then be followed:
 - a. The CMT dispatcher will determine the closest CMT unit and provide Delaware County 911 with the identifier, the ETA and current location of the responding unit.
 - b. The CMT dispatcher will then contact the CMT unit and dispatch them as requested.
 - c. The elected CMT unit will then contact Delaware County 911 via Low Band radio and advise them of the unit number and;
 - i. When they are enroute
 - ii. On scene
 - iii. Clear of the scene and enroute to a facility
 - iv. On arrival at a facility.
2. The following restrictions apply to the use of Delaware County Low Band radios:
 - a. At no time will any CMT unit or dispatcher transmit via Delaware County channels #1 or #2 unless they are reporting an actual emergency or they have been requested by Delaware County 911 to respond to an emergency.
 - b. CMT units and dispatchers will not use the Low Band radios to give unit locations prior to being requested by Delaware County 911.
3. The development of this policy represents the culmination of significant cooperative effort between the Delaware County Department of Emergency Services and CMT for the enhanced provision of Emergency Medical Services to Delaware County. Any willful violation of this policy will result in disciplinary action.